

**COMMONWEALTH OF MASSACHUSETTS  
BOARD OF REGISTRATION OF LANDSCAPE ARCHITECTS  
June 20, 2019 PUBLIC MEETING MINUTES**

**A regularly scheduled public meeting of the Massachusetts Board of Registration of Landscape Architects (“the Board”) was held on June 20, 2019 at 1000 Washington Street, Rm 1A, Boston MA**

1. The **meeting** was called to order by the chair at 10:33 A.M.

**Members Present:**

Pamela Shadley, LA Member, Chair  
Mark Zarrillo, LA Member  
Marion Pressley, LA Member  
Kimberly Drake, LA member

**Administration Present:**

Tamara Smith, Program Coordinator  
Bruce Hopper, Counsel  
Lynn Read, Counsel  
Doris Lugo, Investigator

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10:34 A.M. A motion was made by Ms. Pressley and seconded by Mr. Zarrillo to enter Investigative conference. All in favor.

1. **Investigative conference [Closed Session pursuant to G.L. c. 112, §65C]**
  - a. 2016-000616-IT-ENF - tabled to October meeting.
  - b. LA-2019-0281 - dismissed

10:40 A.M. the Board exited closed session and entered open session. Motion by Mr. Zarrillo and seconded by Ms. Pressley. All in favor.

10:42 A.M. Ms. Kimberly Drake joined the meeting

2. **Administrative report and follow up as available.**

- a. Justin Robertshaw- Staff requested the review of applicant passing exam info presented after Board application approval. The Board agreed to continue with approval of the application.

3. **Board Review of the March 14, 2019 open session minutes.**

A MOTION was made by Mr. Zarrillo, seconded by Ms. Pressley and voted unanimously by the Board to accept the Meeting Minutes as presented.

4. **An agenda item provided for an update by DPL Chief Investigator.**

Nothing to report. No action taken.

5. **Update on CLARB related activities.**

Mr. Zarrillo provided a brief report on CLARB and regional activities.

## **6. Applications for Board review.**

### **c. Examination**

i. William J. Elliot

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

ii. Shufan Feng

Following review of application materials the applicant was recommended for examination upon receipt of official transcript and verification of citizenship intent.

iii. Janice C. Liang

Following review of application materials the applicant was recommended for examination upon receipt of a third party credential evaluation and verification of citizenship intent.

iv. Amy K. Linne

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

v. Jaryd A. McGonagle

Following review of application materials the application was considered deficient without a transcript and passing score on the application questions.

vi. Martin Pavlinic

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

vii. Taylor N. Polenske

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

viii. Siddhi S. Waghlikar

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for examination.

By motion of Ms. Drake, seconded by Mr. Zarrillo, the board voted unanimously to approve the actions taken on the foregoing applications for licensure by examination as discussed.

### **d. Reciprocity**

i. Carolyn S. Burke

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

ii. Jonathan M. Ceci

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

iii. Philip R. Colleran

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

iv. Imogene W. Hatch

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

v. Nicholas S. Healy

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

vi. Travis J. Kalberer

Following review of application materials the application was returned to staff to request completion of a professional reference form.

vii. Ralph G. Leedy

Following review of application materials the application was returned as incomplete.

viii. Christopher M. Rucinski

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reciprocity.

By motion of Ms. Pressley, seconded by Ms. Drake, the board voted unanimously to approve the actions taken on the foregoing applications for licensure by reciprocity as discussed.

**e. Reinstatement**

i. Thomas E. Berkeley

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reinstatement.

ii. Paula B. Green

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reinstatement.

iii. Christopher N. Regan

Following review of application materials the applicant was recommended as meeting the Board's minimum requirements for reinstatement.

By motion of Ms. Pressley, seconded by Ms. Drake, the board voted unanimously to approve the actions taken on the foregoing applications for reinstatement of licensure as discussed.

**7. Miscellaneous matters not reasonably anticipated by the Chair/Board.**

**The chair requested a motion to adjourn**

At 12:45 P.M. a motion was made by Ms. Pressley and seconded by Mr. Zarrillo and it was so unanimously voted that the meeting be adjourned.

List of Documents referred to in the open meeting:

Agenda

Minutes of the March 14, 2019 meeting